

CHAPTER 5 UNIFORMS AND PERSONAL APPEARANCE

5-1. References

- a. NU Rules and Regulations
- b. Army Regulation 670-1
- c. Cadet Handbook

PART 1: GENERAL UNIFORM INFORMATION

5-2. General. The Norwich University Corps of Cadets is a disciplined organization which is judged in part by the manner in which cadets wear a prescribed uniform, as well as the individual's personal appearance. Therefore, a neat and well-groomed appearance by all cadets is fundamental to the Corps and contributes to building pride and esprit de corps essential to this organization. It is a responsibility of commanders to ensure that cadets under their command present a neat and military appearance. Cadets must take pride in their appearance in or out of uniform, and on or off duty. Pride in appearance includes a cadet's physical fitness.

- a. Periodic uniform inspections will be held to ensure that all cadets have the required number of uniforms and that all uniforms are properly fitted and serviceable. Cadets are required to maintain the proper number of serviceable clothing items to meet all uniform classifications as well as maintain serviceability and appropriate levels of personal hygiene.
- b. Cadets will wear the prescribed Uniform of the Day (UOD) every day from first call until directly after consuming the evening meal. This includes daily formations, academic classes, final exams (day or night), in academic buildings, the dining facility, on the UP between Reveille and Retreat on weekends, and as prescribed by the Commandant and Regimental Commander. Cadets are to refer to the code flags displayed on the flagpole adjacent to Dewey Hall for the UOD and special formations. At no time will a cadet wear a mixed uniform (e.g. civilian shirt and uniform trousers). Authorized exceptions to the wear of the UOD are treated in section 5-4 of this chapter.
- c. Faculty and staff members have the authority to, and are expected to, remove cadets who are not in proper uniform, or who are not wearing the uniform properly, from a classroom, laboratory or the mess hall unless they have obtained a Special Uniform Authorization Slip. Cadets are not authorized to wear civilian clothes in the classroom, laboratories or during final exams unless they have a uniform authorization slip signed by a company commander, company mentor or assistant commandant.

5-3. Code Flags and their Display. A single mast yardarm on the southwest corner of Dewey Hall is used as the flagpole to display code flags (pennants) that denote the UOD, outer garments, uniform accoutrements, and other flags of special significance. The right side of a flagpole is determined by looking from the main entrance of the headquarters building (Jackman Hall) to the pole.

- a. The right side of the yardarm is used to display the code flag of the Corps UOD. Each UOD code flag corresponds with a specific cadet uniform as follows (and shown in color as appendix A):
 - MAROON NPFU shirt and shorts
 - ORANGE Class B summer

- GREEN Class B winter
- ORANGE & WHITE Super Class B summer
- GREEN & WHITE Super Class B winter
- BROWN Army Combat Uniform (ACU)
- PURPLE Gray Tunic w/ gray trousers
- PURPLE & WHITE Gray Tunic w/ white trousers
- BLUE & WHITE Dress Blue w/ white trousers

b. The left side of the yardarm is used to display code flags that correspond with the outer garment to be worn, when outerwear is appropriate. When an outer garment code flag is displayed, all cadets in normal duty status must wear the garment to Reveille formation. Outer garment code flags are as follows (and shown in color as appendix A):

- MAROON & WHITE NPFU running suit
- GREEN Summer Cadet jacket
- BLACK ACU camouflage jacket
- BLUE Winter jacket or raincoat

c. The following streamers are associated with specific uniform accoutrements and will be displayed with the UOD code flag from the right side of the yardarm:

- RED White cotton gloves
- BLACK Black leather gloves
- WHITE Black knit/ fleece cap
- ORANGE Grey service cover
- YELLOW White service cover
- BLUE Under arms
- ABU, ACU, MARPAT Wear of appropriate ROTC uniform/TAT NWU

d. Code flags with special significance are flown from the left side of the yardarm, as follows (and shown in color in appendix A):

- RED Distinguished visitor on the Hill
- YELLOW & WHITE Formation inside
- YELLOW Formation canceled
- WHITE w/BLUE CROSS Religious service in the Chapel

5-4. Exceptions to the Wear of the UOD. Cadets will wear the UOD as prescribed in Section 5-2 paragraph b. Exceptions to the wear of the UOD will only be granted in the following circumstances:

- a. As authorized by an approved Special Uniform Authorization Slip, as described in the following section.
- b. Cadets who are sick or injured and cannot wear the complete UOD and have obtained an approved special uniform authorization slip.
- c. Work Study or Work Detail:

- i. Administrative Duties: Cadets performing administrative duties or working social events must be in the UOD or the uniform prescribed for the event by the event coordinator.
 - ii. Physical Labor or Work Tours: When required to perform physical activity or a task, where the Class B uniform could be soiled or is not suited to the task, a cadet may wear the ACU for the duration of the physical labor or work tour.
 - iii. Athletic Work Study Activity: Cadets working for a coach or in an intramural environment may wear the ACU, NPFU, team or referee uniform, or team warm up suit. Civilian attire or mixed uniforms are not authorized.
- d. Extracurricular or Intramural Club Activity. Cadets participating in extracurricular or club activities must wear the UOD during the duty day, Corps mandatory formations, and in the dining hall.
- e. ROTC Uniforms. Cadets affiliated with an ROTC unit at Norwich University will wear the uniform of their Service as prescribed by the ROTC unit commander during ROTC Mil Lab and when training with their ROTC unit (e.g. FTX and FEX). In order to facilitate the wear of ROTC uniforms to MIL Lab, the regimental commander will typically set the ROTC uniform as the UOD on Tuesdays.
 - i. Unless they are participating in ROTC, drilling Guardsmen will only wear the uniform of their Service when training with their Guard unit on drill weekends.
- f. Uniform Article under Repair. Cadets having repairs or alterations made to their uniform and cannot wear the complete UOD must obtain a Special Uniform Authorization Slip and have a copy of the service slip from the tailor shop or the cadet uniform store in their possession. At no time will a cadet wear a uniform article with another cadet's name tag or name tape on the uniform.
- g. Concessionaires. Cadets working a concession stand or selling items at athletic or campus events must be in the UOD or the uniform of their athletic team.\
- h. Regimental Guard Duty: Cadets engaged in Regimental Guard duty will wear ACU. Refer to Chapter 12 of this manual.
- i. Special Uniforms: Organizations that desire to wear a uniform other than the UOD must submit a written request to the Commandant for approval.
- j. Academic Labs and Practical Exercises: Cadets participating in labs or an alternative learning environment that exposes the uniform to materials that stain or damage the uniform may wear ACU for the that specific class period only. Lab coats may be worn over cadet uniforms where appropriate. Likewise, a cadet serving as an intern shall wear appropriate civilian attire in accordance with the prescribed corporate or government agency policy. Whenever possible, cadets shall wear the UOD with pride, recognizing the fact that they represent the university and in doing so positively enhance the institution.
- k. Unit and Club T-Shirts. T-shirts designed and worn by cadet units or clubs promote unity and esprit de corps and may be worn at unit-level functions when authorized by the chain of command or as part of civilian attire. A cadet wearing a unit T-shirt represents their unit, the

regiment and Norwich University. Therefore, the T-shirt must be in good taste. T-shirt designs that are not in good taste, offensive in nature, disrespectful to a person, groups or organizations will not be approved or worn. T-shirts design proposals must be approved by the unit's company mentor or assistant commandant prior to issue and wear. Failure to have a T-shirt design approved may result in financial loss to the unit or the individual that placed the order. T-shirts must have half sleeves, full length sleeves or short sleeves. Sleeveless unit or club T-shirts are not authorized.

5-5. Special Uniform Authorization Slip. A Special Uniform Authorization Slip (SUAS), NUCC Form 670-1.2 (appendix C) must be obtained whenever a cadet is unable to wear the complete UOD. Examples include, but are not limited to, uniforms articles being tailored, practice teaching, academic presentations, interning, nursing clinical, or official absences that preclude time to change into or out of the UOD. In some cases, a SUAS may be issued for medical reasons. Once issued, the SUAS must be in the possession of the cadet at all times during the duty day. The cadet will report to their respective company commander if the SUAS is needed for seven (7) or less consecutive days, and to their company mentor or assistant commandant if the SUAS is needed for eight (8) or more consecutive days.

- a. Special Uniform Authorization Slips are not authorized due to the mere fact that a cadet is ill or injured. A Medical Profile must be produced and the approving authority will determine if a SUAS is warranted.

5-6. Serviceability. When uniform items become worn beyond practical repair, they must be replaced. Second-hand uniform items may be worn provided these items meet the serviceability standards established by the Cadet Uniform Store. Small tailored repairs are acceptable, but missing buttons or uniform parts must be replaced as soon as possible.

- a. Cadet uniforms and articles of clothing will not be torn or mutilated and must be clean and free of non-prescribed markings.
- b. Cadets are responsible for purchasing new uniform items for weight gain or loss or if the uniform article is beyond repair and/or is unserviceable
- c. When not worn or being cleaned, uniform articles are to be hung on hangers and not tossed on the barracks floor, bed, chair, etc.

PART 2: PERSONAL APPEARANCE.

5-7. Basic Appearance. All cadets will maintain high standard of dress and appearance. Uniforms will be properly fitted. Trousers, pants, shirts, or skirts will not fit tightly. All uniforms will be serviceable, clean, and pressed as necessary. Norwich cadets must project a military image that leaves no doubt that they live by a common Corps standard and adhere to military order and discipline. To assist inspecting officers with conducting uniform inspections to standard, and to inform a cadet if he or she is meeting the standard, the NUCC Personnel Inspection Evaluation form will be utilized (appendix B).

- a. Hair (Male and Female): The requirements for hair grooming standards are necessary to maintain uniformity within the Corps population. Many hairstyles are acceptable, as long as they are neat and conservative. Therefore, it is the responsibility of leaders at all levels to exercise good judgment in the enforcement of this standard.
 - i. Hairstyles must allow headgear to fit snugly and comfortably, without distortion of the headgear. Hairstyles that do not allow cadets to wear headgear properly are prohibited.

- ii. Extreme, eccentric, or trendy haircuts or hairstyles are unauthorized. If cadets use dye, tints, or bleaches, they must choose those that result in natural hair color. Color that detract from a professional military appearance are prohibited. Therefore, cadets will avoid using colors that result in an extreme appearance. Applied hair colors that are prohibited include, but are not limited to, purple, blue, pink, green, orange, bright red, and fluorescent or neon colors.
 - iii. Cadets who have a texture of hair that does not part naturally may cut a part into the hair. The part will be one straight line, not slanted or curved, and will fall in the area where the cadet would normally part hair. Cadets will not cut designs into the hair or scalp.
- b. Male haircuts will conform to the following standards (refer to figure 5-1):
- i. The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The bulk or length of hair will not interfere with normal wear of headgear. The hair must present a tapered appearance and will not stand excessively tall. A tapered appearance is one where the outline of the cadet's hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained. Males are not authorized to wear braids, cornrows, or dreadlocks (unkempt, twisted, matted, individual parts of hair) while in uniform or in civilian clothes on duty. Hair that is clipped closely or shaved to the scalp is authorized. Fad haircuts are not authorized.
 - ii. Males will keep sideburns neatly trimmed. Sideburns may not flare, taper, or come to a point; the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening.
 - iii. First-, second-, and third-year cadet males will keep their face clean-shaven when in uniform or in civilian clothing on duty. If appropriate medical authority prescribes beard growth, the length required for medical treatment must be specified and approved by their assistant commandant, the medical profile form will be carried at all times for the duration of the medical condition. For example, "The length of the beard will not exceed 1/4 inch." Cadets will keep the growth trimmed to the level specified by appropriate medical authority, but they are not authorized to shape the growth into goatees or handlebar mustaches.
 - iv. Fourth Year Cadets are authorized mustaches. The mustache will be kept neatly trimmed, tapered, and tidy and will not present a chopped-off appearance. No portion of the mustache will cover the upper lip line or extend below or horizontally beyond the corners of the mouth. (See figure 5-1) Handlebar mustaches, goatees, and beards are not authorized. If appropriate medical authority prescribes beard growth, the length required for medical treatment must be specified and approved by their assistant commandant, the medical profile form will be carried at all times for the duration of the medical condition. For example, "The length of the beard will not exceed 1/4 inch." Cadets will keep the growth trimmed to the level specified by appropriate medical authority.



Figure 5-1. Upperclassman Male Haircut, Sideburns, and Wear of Mustache



Figure 5-1. Rook Male Haircut

- c. Female haircuts and styles will conform to the following standards (refer to figure 5-2):
- i. Females will ensure their hair is neatly groomed, that the length and bulk are not excessive, and that the hair does not present a ragged, unkempt, or extreme appearance. Likewise, trendy styles that result in shaved portions of the scalp (other than the neckline) or designs cut into the hair are prohibited. Females may wear braids and cornrows as long as the braided style is conservative, the braids and cornrows lie snugly on the head. Dreadlocks (unkempt, twisted, matted individual parts of hair) are prohibited in uniform or civilian clothes on duty. Hair will not fall over the eyebrows or extend below the bottom edge of the collar at any time during normal activity or when standing in formation. Long hair that falls naturally below the bottom of the collar, to include braids, will be neatly and inconspicuously fastened or pinned, so no free-hanging hair is visible. This includes styles worn with the NPFU.
 - ii. Styles that are lopsided or distinctly unbalanced are prohibited. Ponytails, pigtails, or braids that are secured to the head (allowing hair to hang freely), widely spaced

individual hanging locks, and other extreme styles that protrude from the head are prohibited. Extensions, weaves, wigs, and hairpieces are authorized; however, these additions must have the same general appearance as the individual's natural hair. Additionally, any wigs, extensions, hairpieces, or weaves must comply with the grooming standards already stated.

- iii. Females will ensure that hairstyles do not interfere with proper wear of headgear. When headgear is worn, the hair will not extend below the bottom edge of the front of the headgear, nor will it extend below the bottom edge of the collar.
- iv. Hair holding devices are authorized only for the purpose of securing hair. Female cadets will not place hair-holding devices in the hair for decorative purposes. All hair holding devices must be plain and of a color as close to the cadet's hair color as possible or clear. Authorized devices include small, plain scrunchies, barrettes, combs, pins, clips, rubber bands, and hair bands. Devices that are conspicuous, excessive, or decorative are prohibited. Prohibited devices include, but are not limited to, large, lacy scrunchies; beads, bows, or claw clips; clips, pins, or barrettes with butterflies, flowers, sparkles, gems, or scalloped edges; and bows made from hairpieces.



Figure 5-2. Female Hair Style

- d. Cosmetics: As with hairstyles, the requirement for standards regarding cosmetics is necessary to maintain uniformity and to avoid an extreme or unmilitary appearance. Males are prohibited from wearing cosmetics, to include finger nail polish. Females are authorized to wear cosmetics with all uniforms, provided they are applied conservatively and in good taste and complement the uniform. Leaders at all levels must exercise good judgment in enforcement of this standard.
 - i. Females may wear cosmetics if they are conservative and complement the uniform and their complexion. Eccentric, exaggerated, or trendy cosmetic styles and colors, to include makeup designed to cover up tattoos, are inappropriate with the uniform and are prohibited. Permanent makeup, such as eyebrow or eyeliner, is authorized as long as the makeup conforms to the standard outlined above.
 - ii. Females will not wear shades of lipstick that distinctly contrast with their complexion, that detract from the uniform, or that are extreme. Examples of extreme colors are, but

are not limited to, purple, gold, blue, black, white, bright red, khaki, camouflage colors and fluorescent colors.

- iii. Females will comply with the cosmetics policy while in uniform or while in civilian clothes on duty.
- e. Fingernails: All personnel will keep fingernails clean and neatly trimmed. Males will keep nails trimmed so as not to extend beyond the fingertips. Females will not exceed a nail length of $\frac{1}{4}$ inch, as measured from the tip of the finger. Females may only wear clear polish when in uniform or while in civilian clothes on duty. Females may wear clear acrylic nails, provided they have a natural appearance and conform to standard.
- f. Hygiene and body grooming: Cadets will maintain good personal hygiene and grooming on a daily basis and wear the uniform so as not to detract from their overall military appearance.
- g. Jewelry Standard.
 - i. Cadets may wear a wristwatch, a wrist medical alert identification bracelet, and a total of two rings in any cadet uniform. Any jewelry worn by cadets must be conservative and in good taste. Identification bracelets are limited to medical alert bracelets and KIA/MIA/POW identification bracelets. Cadets may only wear one item on each wrist. Bracelets made of parachute cord, strings, rubber bands, etc. are strictly prohibited.
 - ii. No jewelry, other than described in the paragraph above, will appear exposed while wearing any uniform; this includes watch chains, or similar items, as well as pens and pencils. The only authorized exceptions are religious items worn on a conservative chain around the neck and a conservative tie tack worn with the black four-in-hand necktie.
 - iii. Body piercing. When on campus or other places on official duty, cadets (males included) may not attach, affix, or display objects, articles, jewelry, or ornamentation to or through the skin. This includes nipple, ear, belly button, and tongue rings. The only exception is for female cadets as indicated in the paragraph below.
- h. Females and Earrings. Females are authorized to wear prescribed earrings with the Class A Dress Blue Coatee, Class A Gray Tunic, and Class B winter and summer uniforms.
 - i. Earrings may be clip-on or post-type earrings, in gold, silver, white pearl, or diamond. The earrings will not exceed 6mm or $\frac{1}{4}$ inch in diameter, and they must be unadorned and spherical. When worn, the earrings will fit snugly against the ear. Females may wear earrings only as a matched pair, with only one earring per ear lobe.
 - ii. Females are not authorized to wear earrings with the ACU or NPFU.
 - iii. When on duty in civilian attire, female cadets must comply with the standards stated above when wearing earrings. When females are off duty, there are no restrictions on earrings being worn.
- i. Other Jewelry. Ankle bracelets, necklaces (other than conservative religious symbols), trendy items including medallions, amulets, and personal talismans or icons are not authorized for wear in any cadet uniform, or in civilian clothes while on duty.

j. Tattoos or Branding:

- i. Inappropriate tattoos or brands anywhere on the head, face, and neck above the Class A uniform collar is a violation of the NUSRR.
- ii. Extremist, indecent, sexist, or racist tattoos and brands are prohibited, regardless of location on the body, and will result in suspension or dismissal as they are prejudicial to good order and discipline within the Corps.
- iii. Extremist tattoos or brands are those affiliated with, depicting, or symbolizing extremist philosophies, organizations, or activities. Extremist philosophies, organizations, and activities are those which advocate racial, gender or ethnic hatred or intolerance; advocate, create, or engage in illegal discrimination based on race, color, gender, ethnicity, religion, or national origin; or advocate violence or other unlawful means of depriving individual rights under the U.S. Constitution, Federal, or State law.
- iv. Indecent tattoos or brands are those that are grossly offensive to modesty, decency, or propriety; shock the moral sense due to their vulgar, filthy, or disgusting nature or tendency to incite lustful thought; or tend reasonably to corrupt morals or incite libidinous thoughts.
- v. Sexist tattoos or brands are those that advocate a philosophy that degrades or demeans a person based on gender or sexual orientation, but that may not meet the same definition of “indecent.”
- vi. Racist tattoos or brands are those that advocate a philosophy that degrades or demeans a person based on race, ethnicity, or national origin.

k. Wear of eyeglasses, sunglasses, and contact lenses:

- i. Conservative prescription eyeglasses are authorized to wear with all cadet uniforms
- ii. Conservative prescription and nonprescription sunglasses are authorized for wear when in a garrison environment, except when in formation and while indoors. Individuals who are required by medical authority to wear sunglasses for medical reasons other than refractive error may wear them, except when health or safety considerations apply.
- iii. Restrictions on eyeglasses and sunglasses. Eyeglasses and sunglasses that are trendy, or have lenses or frames with initials, designs, or other adornments are not authorized for wear. Cadets may not wear lenses with extreme or trendy colors, which include but are not limited to red, yellow, blue, purple, bright green, or orange. Lens colors must be traditional dark gray, brown, or dark green shades. Cadets will not attach chains, bands, or ribbons to eyeglasses. Eyeglass restraints are authorized only when required for safety purposes. Cadets will not hang eyeglasses/sunglasses on the uniform, and may not display eyeglass/sunglass restraints down the front of the uniform
- iv. Restrictions on Contact Lenses. Tinted or colored contact lenses are not authorized for wear with the uniform. The only exception is for opaque lenses that are medically prescribed for eye injuries. Additionally, clear lenses that have designs on them that

change the contour of the iris are not authorized for wear with the uniform or in civilian clothes on duty.

- l. Book Bags and Briefcases. Rooks and cadets wearing the Class B uniform may carry briefcase-style book bags over the left shoulder, leaving the right arm and shoulder free to render the proper hand salute. Book bags and briefcases will be black in color and may include NU logo or Service emblem. Rooks and cadets wearing the ACU may carry backpacks over both shoulders. ACU backpacks will be black, ACU camouflage, or foliage green in color and may include NU logo or Service emblem. When wearing an ROTC Service uniforms, backpacks will conform to the uniform standards of that Service branch.
- m. Electronic Devices: Cadets will not use cell phones, Bluetooth ear devices, or speaker phones while walking outdoors in any duty uniform. If a cell phone is in use in any type of walkway or outside a building, cadets will render the appropriate courtesies (e.g., greeting or salute of the day). IPODs, ear buds or head phones will not be worn in any uniform while in a public area. Cadets may wear an electronic device on the belt, belt loops, or waistband of the uniform. Only one electronic device may be worn; it may be either a pager or a cell phone. The body of the device may not exceed 4x2x1 inches, and the device and carrying case must be black; no other colors are authorized. Cadets will not wear electronic devices on the uniform when the unit commander determines such wear is inappropriate, such as in formation, or during parades or ceremonies.
- n. Consumption of Food and Beverages While in Uniform: When in uniform, cadets will only consume food or beverages in designated dining areas. It is unprofessional for uniformed personnel to eat or drink while moving about campus.
- o. Gum and Tobacco Products. Cadets will not chew gum or use tobacco products while in formation, or other official functions. Cadets will not walk and smoke, a cadet must be stationary while smoking.
- p. Headgear at Sporting Events and Training. Cadets may remove headgear when sitting in bleachers viewing outdoor events. There is no other outside area on campus that a cadet will not wear headgear unless directed for training purposes.
- q. Items in Uniform Pockets and on Belt Loops. Cadets will ensure that wallets, checkbooks, combs, pens, keys, headgear, etc., do not protrude from uniform pockets or present a bulky appearance. Items such as keys and key chains will not be attached to belt loops or belts. Rooks are not authorized to place their cadet handbook in any dress uniform pockets. The only authorized pocket for the cadet handbook is the right cargo pocket of the ACU trouser.
- r. Rook Notebook Organizer. Rooks will carry their notebook organizer in the right cargo pocket of their ACU. It will contain a notebook, a Cadet Handbook, pen and ID card. This is not authorized to be carried in any pocket of any other uniform. It must be carried in the hand, backpack or shoulder bag when in other than ACU. The rook notebook organizer may not be carried in socks, trouser waistband or any other location.
- s. General Uniform Considerations. While in uniform, cadets will not place their hands in their pockets, except momentarily to place or retrieve objects. Cadets will not place their hands down the front of their uniform pants in public spaces, nor will they hook their thumbs in the belt loops of their uniforms for any period of time. Cadets will keep uniforms buttoned, zipped, and

snapped. They will ensure metallic devices such as metal insignia, belt buckles, and belt tips are free of scratches and corrosion and are in proper luster or remain properly subdued, as applicable; and that all medals and ribbons are clean and not frayed. Cadets will keep shoes and boots cleaned and shined as applicable.

- t. **Mixing of Corps and Civilian Attire.** Cadets will not mix Corps uniform items with civilian clothing, or items of uniform common to the Armed Forces, unless specifically directed or authorized. Clothing items that are acceptable to wear with civilian clothes are listed in the following section of this chapter.

5-8. Civilian Attire. As representatives of the Corps, cadets are expected to maintain a standard of professional appearance and decorum whether in- or out of uniform. For that reason, on occasions when the wear of civilian attire is authorized, the following civilian clothing guide (table 5-1) will be consulted in order to determine the appropriate civilian attire for each occasion.

| Clothing | Occasion | Male | Female |
|-----------------|--|--|--|
| Formal | Formal dinners, balls, military dining in/out | Tuxedo, or dark business suit preferably with bow tie | Long / short formal dress, formal pantsuit, or tea-length dress |
| Business Attire | Classroom presentations, athletic travel games, non-formal official dinners, receptions | Business suits, dress shirts, and ties with dark socks, leather shoes and leather belt | Business suit (can be either pant or skirt) with hosiery and closed toe/ heel shoes |
| Business Casual | Cadet leaders banquet, and other non-formal dinners | Sports coat optional, open collared shirts, sweaters and suit pants with socks, leather shoes and leather belt | Tailored separates such as skirts, slacks, blouses, sweaters, sweater sets, and jackets with hosiery and closed toe/ heel shoes or sling backs |
| Cadet Casual | Rook arrival day, dress down days, exam periods, work study, informal class events, leaders week | Khakis or chinos, with polo shirts or open collared shirts, or sweater, with belt and shoes (not sneakers or sandals), rookie storms | Short or long dress, skirt, khakis or chinos, other dress pants, with blouse or polo shirt or sweater and closed toe/ heel shoes or sling backs, rookie storms |
| Casual | After academic classes, non-mandatory sporting event, informal non-school related functions | Khakis, chinos, jeans without holes or stains, hemmed shorts (non-athletic and no cut-offs), shoes or sandals | Short or long dress, skirt, khakis, chinos, jeans without holes or stains, hemmed shorts (non-athletic and no cut-offs), shoes or sandals |

Table 5-1. Civilian Clothing Guide

Notes:

- All clothing and shoes will be clean and neat, and with no holes or stains.
- Shorts, dresses, and skirts must extend to at least mid-thigh; cut-off shorts are not authorized.
- Flip-flops and shower shoes are only authorized in the most casual settings: they are unauthorized at all university-sponsored events, and inside any administrative or academic building, the dining facility, and The Mill.
- Athletic clothing is only authorized in athletic facilities or outdoors when working out, or during academic classes in which they are required by the professor. Swimwear is only authorized in conjunction with pool activities (e.g. open swim).

Prohibitions:

- No tank tops, halter tops, spaghetti straps, or exposed midriffs are allowed for University-sponsored events or an event requiring cadet casual or more formal clothing.
- Wearing of any garment that contains alcohol or drug-related logos or symbols, or other logos, symbols, slogans, or sayings that contain profanity or vulgar language is prohibited on the Norwich campus.
- Bare feet are not allowed inside any administrative or academic building, as well as the dining facility or The Mill.
- Hats will be removed upon entering a building.
- Sleepwear and pajamas are not authorized to be worn outside of the dormitories.

PART 3: CADET UNIFORMS AND HOW TO WEAR THEM

5-9. Class A, Dress Blue Uniform, Formal. Refer to figure 5-3 (series).

- a. When worn. The Dress Blue Uniform is the most formal uniform worn at formal balls and ceremonies such as the Regimental Ball, Trustees Dinners, weddings, etc. This uniform is the equivalent of a civilian tuxedo. The coatee is also worn for formal occasions involving cadets or the Corps.
- b. How worn. The coatee will remain buttoned to the collar and fastened at all times. Appropriate class buttons and rank will be sewn on both arms. First Year Cadets will wear one button on both sleeves, Second Year Cadets will wear two buttons on both sleeves, and Third Year Cadets will wear three buttons on both sleeves. Fourth Year Cadets will wear three buttons on both sleeves and dress blues collar insignia on both sides of the collar, placed in the knot of the soutache. The dress blues collar insignia, Norwich University, will be worn on the wearer's right, and the dress blues collar insignia, class, will be worn on the wearers left. The buttons will have a high luster. (Figure5-3d) Male will wear white trousers and females may wear the white skirt or white trousers. For uniformity purposes commanders may direct that all cadets wear white trousers. When white trousers are worn, the suspenders will be worn. White undergarments will be worn. White gloves may be worn with this uniform. Black socks are worn with white trousers. Females may wear white skirt or white trousers unless directed otherwise.
- c. Insignia. Cadets may only wear the following non-subdued insignia on the specified sleeve. Cadets on the Honor Committee may wear the Honor Committee Star (gold/silver), on the right sleeve five inches above the class buttons. Cadets of Band, CAV, Drill, MCW, NAB, and Rangers, as well as the Chaplains Assistant [unit group] are allowed to wear their insignia one inch above the class buttons on the left sleeve. Commissioning cadets [commissioning group] may wear their branch insignia once it has been determined one inch above the class buttons on the left sleeve. Only one insignia from either of the two groups, unit or commissioning, may be worn at one time. Members of the Color Guard earning the embroidered Gold Star may position the stars on the elbows of the coatee.
- d. Awards. Decorations, shoulder cords, cadre whistle, ribbons, pin on medals, club/ society pins or special skills badges are not to be worn on the Class A Dress Blue Uniform coatee. Graduating seniors may wear academic honors or academic honor society cords or medallions around neck, but no pins on the coatee. The regimental commander is authorized to wear the Burch Medal around the neck of the coatee. No other around the neck medals are authorized for wear.



Figure 5-3. Class A Dress Blue Uniform (cadet officer and NCO with regalia)



Figure 5-3a. Collar Brass for Dress Blue Uniform (fourth year cadet shown)

5-10. Class A, Dress Gray Tunic. Refer to figure 5-4.

- a. When worn: The Dress Gray Tunic uniform is worn for informal parades, special events, conferences, guest speakers, and when cadets are representing the University off campus. This uniform is the equivalent of a civilian business suit.
- b. How worn: The Dress Gray Tunic will remain zipped from the collar and collar fastened at all times. When seated, cadets may unzip the bottom of the tunic no more than four inches. Appropriate class stripes and rank will be sewn on. First year cadets will wear one thick class stripe; second year cadets will wear one thick class stripe and one thin class stripe; third year cadets will wear one thick class stripe and two thin class stripes; and fourth year cadets will wear one thick class stripe and three thin class stripes. Cadets are responsible to alter, or purchase new uniform articles as necessary. Collar brass will be worn. Collar brass consists of the “Crossed

Sabers” and the “NU” insignia. Cross Sabers are worn on both side of the collar in the designated holes. The NU insignia are worn on both sides of the collar toward the front in the designated holes. Fourth Year Cadets may wear white trousers, or white skirt (females), with the grey tunic at social events and formal functions at the discretion of the regimental commander. White trousers and skirts are not authorized for events in which uniformity in appearance is necessary, such as parades. Third Year Cadets may wear white trousers, or white skirts (females), with the grey tunic at Junior Ring events at the discretion of the Regimental Commander. Special units may be authorized to wear white trousers or white skirts at the discretion of the Provisional Battalion, Assistant Commandant.

- c. Insignia. Cadets may only wear the following non-subdued insignia on the specified sleeve above the class stripes on the Dress Gray Tunic. Cadets on the Honor Committee may wear the Honor Committee Star (gold/silver) five inches above the class stripes on the right sleeve. The Gold Star will be worn by seniors of the Corps Honor Committee, and the Silver Stars by Junior and Sophomore Honor Committee members. Cadets of Band, CAV, Drill, MCW, NAB, and Rangers, as well as the Chaplains Assistant [unit group] are allowed to wear their Special Unit Insignia one inch above the class stripes on the left sleeve. Fourth Year Cadets may wear Military Branch Insignia [commissioning group] after branching one inch above the class stripes on the left sleeve. Only one insignia from either of the two groups, unit or commissioning, may be worn at one time.
- d. Awards. Decorations, shoulder cords, cadre whistle, ribbons, pin on medals, around the neck medals or club/ society pins are not to be worn on the Class A Dress Grey Tunic. Non subdued pin on special skills badges earned through DOD schools may be worn. The special skills badges will be worn name tag high, centered left to right, on the left breast of the tunic. No patches will be worn. Senior year cadets may wear branching insignia after branch assignments.
- e. Band members may wear a white aiguillette on the left shoulder of their gray tunic when performing as well as to- and from performances. It may not be worn on any other occasion.



Figure 5-4. Class A Gray Tunic Uniform and Insignia

5-11. Class B Summer Uniform. Refer to figure 5-5 (series).

- a. When worn: The Summer Class B uniform is worn daily during the early fall and late spring for academic classes and labs, informal dinners, daily formations, lectures, and general areas off campus in the local community. This uniform is the equivalent of civilian business casual attire.
- b. How worn: Cadets will wear the Class B Summer Uniform with the shirt tucked into the trousers so that the shirt edge is aligned with the front fly opening which forms a straight “gig line.” The belt buckle will be centered on the gig line. Shirt sleeves will be worn down. All but the top button will be fastened. The uniform will be pressed with trousers, slacks, and sleeves of shirts and blouses creased. Military creases will be added to the shirt, the front creases centered on the pockets, and three equally spaced vertical creases down the back, beginning at the yoke seam. The collar, with the top button unbuttoned, will be pressed flat. Shirt-stays are authorized. Cadets may wear insignia, awards and decorations if desired, unless directed otherwise for uniformity of appearance.
- c. Insignia. The Norwich University collar insignia will be worn at all. In addition, only military service, Corps, NU academic society, and ROTC awards are authorized. Rugadillos, scouting, Mason, Knights of Columbus, CAP, JROTC, or any other items not affiliated with Norwich University or the Corps are strictly prohibited. Refer to Chapter 6 of this manual.
- d. Awards: Refer to Chapter 6 of this manual for a list of the authorized awards and decorations to be worn on cadet uniforms, including the Class B summer uniform.



Figure 5-5. Class B Summer Uniform (officer/NCO regalia and summer jacket shown)

- e. Left Side of Shirt (as viewed top to bottom).
 - i. Shoulder mark worn on epaulette.
 - ii. Academic awards (silver/ gold star) placed centered 1/4 inch above any organization badge.
 - iii. Specialty unit (NAB, Band, Cavalry, Drill, MCW, Ranger Co) or ACADEMIC MAJOR Insignia (Engineering, Nursing, Political Science, etc.) placed centered, 1/2 inch above any unit award.
 - iv. Unit awards are placed centered and 1/8 inch above the pocket.
 - v. Spacing remains the same no matter what you wear. If no unit award, then special unit/academic major insignia is 1/8 inch above pocket seam. If no special Unit/academic major insignia then academic award is 1/8 inch above pocket seam.
 - vi. Name plate is worn centered on the pocket and centered between the top of the button and the top pocket seam. Honor Committee star or Uniform Committee insignia are worn centered on the pocket.

- f. Right Side of Shirt (as viewed top to bottom).
 - i. Shoulder mark worn on epaulette.
 - ii. ROTC contract cord, special unit cord attached to epaulette button. Straight lines are worn under the epaulette and routed to the outside of the arm. Braided portion is routed under the epaulette and under the arm. The hanging brass piece is routed through the bottom loop closest to the heart and hangs free.
 - iii. Military service insignia (Army Branch Insignia, USMC EGA, Navy Golden Anchor, USAF Prop and Wings) is worn 1/2 inch above special skill badges, or 1/4 inch above ribbons.

- iv. Special skills badges (Airborne Wings, Air Assault Wings, Rams Head, SCUBA, Solo Wings, USMC Eagle, Globe and Anchor, etc.) are worn centered 1/4 inch above ribbons.
 - v. Individual ribbons are worn in rows of three. Top row is centered on row beneath. Placed 1/8 inch above pocket seam.
 - vi. Marksmanship badges are worn centered 1/8 inch below pocket seam.
- g. Shirt Collar.
- i. Left side as shown (non-subdued NU insignia)
 - ii. Right side as shown (non-subdued crossed sabers)

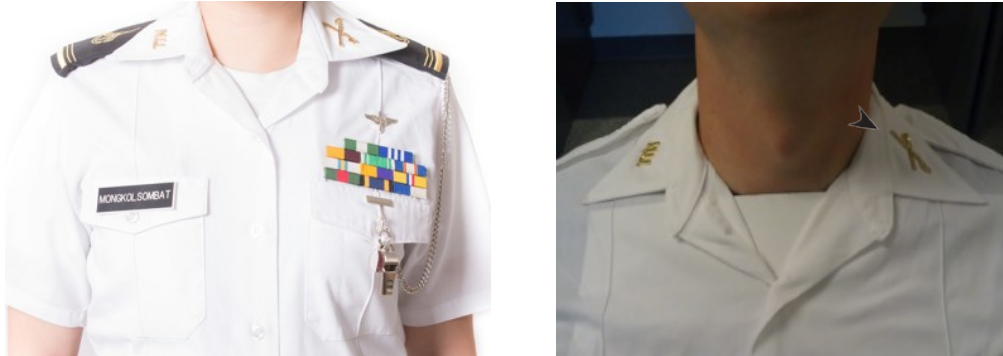


Figure 5-5a. Class B Summer Uniform Shirt and Collar Insignia

5-12. Class B Winter Uniform. Refer to figure 5-6.

- a. When worn: The Winter B uniform is worn daily during the late fall through early spring for classes, informal dinners, daily formations, lectures, and general areas off campus in the local community. This uniform is the equivalent of civilian business casual attire.
- b. How worn: cadets will wear the Class B Winter Uniform with the shirt tucked into the trousers so that the shirt edge is aligned with the front fly opening, which forms a straight “gig line.” The belt buckle will be centered on the gig line. The four-in-hand necktie or neck tabs are required when wearing the long sleeve shirt. A conservative tie clasp or tie tack is authorized. Cadets may tuck their tie into the front of their shirt, between the second and third button from the top, while dining or in a lab environment. All buttons on the shirt will remain buttoned, with the sleeves worn down and buttoned. The uniform will be pressed with trousers, slacks, and sleeves of shirts and blouses creased. Military creases will be added to the shirt, the front creases centered on the pockets, and three equally spaced vertical creases down the back, beginning at the yoke seam. Shirt-stays are authorized. Cadets may wear insignia, awards and decorations if desired, unless directed otherwise for uniformity of appearance.
- c. Insignia. The NU collar insignia will be worn at all times. In addition, only military service, Corps, NU academic society, and ROTC awards are authorized. Rugadillos, Scouting, Mason, Knights of Columbus, CAP, JROTC, or any other items not affiliated with Norwich University are strictly prohibited. Refer to Chapter 6 of this manual. Depending upon the occasion, unit commanders may require cadets to wear all of their awards and decorations on their uniform.



Figure 5-6. Class B Winter Uniform (regalia and skirt shown)

d. Left Side of Shirt (as viewed top to bottom)

- i. Shoulder mark is worn on epaulette.
- ii. Academic awards (silver/ gold star) are placed centered 1/4 inch above any organization badge.
- iii. Specialty unit (Artillery, Band, Cavalry, Drill, MCW, and Ranger) or academic major insignia (Engineering, Nursing, Political Science, etc.) is placed centered, 1/2 inch above any unit award.
- iv. Unit awards are placed centered and 1/8 inch above the pocket.
- v. Spacing remains the same no matter what you wear. If no unit award, then special unit/academic major insignia is 1/8 inch above pocket seam. If no special unit/academic major insignia then academic award is 1/8 inch above pocket seam.
- vi. Name plate is worn centered on the pocket and centered between the top of the button and the top pocket seam.
- vii. Honor Committee star or Uniform Committee insignia is worn centered on the pocket.

e. Right Side of Shirt (as viewed top to bottom).

- i. Shoulder mark is worn on epaulette.
- ii. ROTC contract cord, special unit cord is attached to epaulette button. Straight lines are worn under the epaulette and routed to the outside of the arm. Braided portion is routed under the epaulette and under the arm. The hanging brass piece is routed through the bottom loop closest to the heart and hangs free.
- iii. Military service insignia (Army Branch Insignia, USMC EGA, Navy Golden Anchor, USAF Prop and Wings) is worn 1/2 inch above special skill badges, or 1/4 inch above ribbons.

- iv. Special skills badges (Airborne Wings, Air Assault Wings, Rams Head, SCUBA, Solo Wings, USMC Globe and Anchor, etc.) are worn centered 1/4 inch above ribbons.
 - v. Individual ribbons are worn in rows of three. Top row is centered on row beneath. Placed 1/8 inch above pocket seam.
 - vi. Marksmanship badges are worn centered 1/8 inch below pocket seam
- f. Shirt Collar
- i. Left side as shown (non-subdued NU insignia)
 - ii. Right side as shown (non-subdued cross sabers)



Figure 5-6a. Class B Winter Shirt and Collar Insignia

5-13. Skirts. Skirts may be worn by female cadets only at social gatherings, receptions, dinners, formal balls, and similar. Skirts are not authorized for events in which uniformity in appearance is necessary, such as parades, football march downs, Retreat ceremonies and special observances. The president, commandant or regimental commander may restrict wearing of the skirt during certain formations, events and ceremonies.

- a. When wearing the skirt, females are required to wear complimentary skin tone colored stockings.
- b. Black patent leather pumps are required with skirts. The pumps are untrimmed, with a closed toe and heel. The heel must be at least 1/2 inch but no more than 3 inches (no flats). The sole thickness will not exceed 1/2 inch. Skirt lengths will be no more than 1 inch above or 2 inches below the center of the knee and may not be creased.

5-14. Class C Norwich Army Combat Uniform (ACU). Refer to figure 5-7.

- a. When worn: The Class C Norwich ACU is worn when environmental conditions or the training schedule dictate the wear of a utility uniform, and as prescribed by the regimental commander. The ACU is authorized for wear off campus, but is prohibited for commercial travel and at establishments whose primary business is the sale of alcohol.
- b. How worn: The ACU is designed to be loose fitting. A tight fit reduces airflow needed for ventilation and cooling. The ACU is a wash and wear, no iron and no starch uniform. Cadets will not starch the ACU. Training in hot weather may require the ACU coat to be removed and/or trousers un-bloused. The ACU coat may not be removed outside of the barracks except for training or work detail purposes. The coat will not extend below the top of the cargo pocket on the trousers and will not be higher than the bottom of the side pocket on the trousers. The mandarin collar will be worn in the down position at all times. Sleeves will be worn down at all times. The sleeve cuffs on the ACU coat are not authorized to be rolled inside the ACU coat. The

coat will be worn outside of the trousers and the trousers will be worn with the issued tan web belt and subdued buckle. Trousers will be bloused, using the draw cords or blousing rubbers if trousers are not tucked neatly into the boots. Trousers legs will not be wrapped around the leg presenting a pegged appearance. When blousing outside the boots, the blouse will not exceed the third eyelet from the top of the boot. Pockets will be fastened and secured at all times. Cadets will wear Army- or Marine Corps-issued tan or coyote brown combat boots or, as an option, commercially sourced tan or coyote brown combat boots that meet reference (b) specifications. The sand colored moisture wicking T-shirt is worn under the ACU coat. Any 'middle layer' cold weather garment is authorized as long as it is not visible when worn. These are the only authorized items to be worn with the ACU unless an exception is granted by the regimental commander or the commandant based upon weather conditions.

- c. Insignia: Combat and special skill badges will be pinned on when worn. Cadets may sew on all authorized skill and identification badges, the NORWICH tape, name tape and rank. The full color flag, unit patch, special unit patch, and combat service patch are not authorized to be sewn on. Cadets have the option to wear special skills badges. Cadets may wear their subdued military qualification badges centered, 1/4 inch above the left breast pocket. A total of five combat and special skill badges are authorized for wear at one time; this total does not include special skill tabs (see reference (b) for more information). The ACU cap will have non-subdued rank affixed to it, centered on the front, 1/2 inch above the brim. The ACU cap may be placed in a cargo pocket while in a building. The ACU coat will have subdued rank affixed, utilizing the Velcro tab located on the center of the chest. Subdued Special Unit insignia is authorized for wear 1/8 inch above the nametape.
- d. Cadets who participate in ROTC may wear the utility uniform of their Service branch as prescribed by their respective Service regulation on Tuesdays (MIL LAB day) and when conducting training under the supervision of their ROTC unit. Cadets who participate in Army ROTC will only wear the Army tape on the ACU on Tuesdays and when conducting training under the supervision of the Army ROTC unit (e.g. FTX weekends).



Figure 5-7. Norwich ACU

5-15. Class D Norwich Physical Fitness Uniform (NPFU). Refer to figure 5-8.

- a. When worn: The NPFU is worn during physical fitness training, intramural activities, and participation in sporting events.
- b. How worn: The NPFU consists of the following components: maroon and black running jacket, black running pants, moisture-wicking black running trunks, moisture-wicking short sleeve gray t-shirt, moisture-wicking long sleeve gray t-shirt, yellow reflective belt, white or black socks with no stripes or logos, and commercial running shoes. Additional items such as black gloves, green fleece cap, long underwear, reflective vests, and other items appropriate for weather conditions and type of activity are authorized. Long underwear and similar items must be concealed from view. The shirt will be tucked into the shorts and sleeves may not be rolled or pushed up. The NPFU pant leg will be worn no higher than on/near the ankle. Cadets will wear a yellow reflective belt while wearing the NPFU. The reflective belt will be worn diagonal from right shoulder to left hip when wearing the NPFU jacket, or around the waist while wearing the NPFU shirt and shorts. Headphones of any type will not be worn with the NPFU.
- c. Spandex or Compression Shorts. Cadets may wear black spandex shorts or equivalent, to be worn under the shorts. The length of the spandex shorts must end above the bottom of the shorts. Commercial spandex shorts must not bear obtrusive markings or patterns.
- d. Uniformity. For uniformity in appearance, commanders may require all personnel to wear white or black socks, black gloves, fleece cap, to remove NPFU jackets, etc.



Figure 5-8. Class D NPFU

PART 4: UNIFORM ACCESSORIES

5-16. Uniform Accessories. All accessories worn with or on cadet uniforms will conform to the type, standard, and design prescribed by the commandant.

a. Undergarments.

- i. Drawers (Male). Drawers, either briefs, boxer briefs or boxer style, will be worn with all uniforms by male cadets.
- ii. Brassieres and Panties (Female). Female undergarments will be a color that cannot be seen through the uniform and must be worn with all uniforms by female cadets.
- iii. Slips. Slips will be white or neutral and worn by female personnel with the blue or white skirt.
- iv. Undershirt, Tan: The tan, crew neck undershirt will be worn by all personnel with the Class C ACU. Non-brown undershirts worn with training/utility uniforms of the Marine Corps or Air Force branches, such as olive drab green or black, are not authorized with the Norwich ACU. Gray undershirts are not authorized with the Class B or C uniforms.
- v. Undershirts, Plain White: Undershirts will be short sleeve, crew neck and plain white. They will be worn by all personnel with the Class B uniform. T-shirts with writing, designs or graphics are not authorized.

- vi. Thermal Underwear: Thermal underwear may be worn with any winter-class uniform. The thermal underwear will not be exposed when worn with a uniform. The thermal underwear must be either solid black, white, olive drab green, tan, or brown in color.
- b. **Belts.**
- i. Belt, Web, Waist and Buckle. The tan/ issued belt with the black open-faced buckle is the only authorized belt worn with ACUs. The belt with the brass tip may only be worn with the Class A Tunic or the Class B uniforms. When the belt is worn with the brass buckle, the tipped end will pass through the buckle so that the fabric portion of the belt will not be seen. When the belt is worn with the open-faced buckle, the tip will pass through the buckle and will not extend more than two inches beyond the edge of the buckle. With both belts, the plain end (no tip) of the belt may extend beyond the keeper portion of the inside as long as it is not visible when worn.
 - ii. Belt, Leather and Buckle. The leather belt, with brass oval belt buckle will be worn by all cadets in the Class B uniform. Optionally, the “MCV” belt buckle may be worn by Fourth Year Cadets with the Class B uniform. No other belt buckles, to include service branch buckles, are authorized.
 - iii. Belt, Yellow Reflective. The yellow reflective belt will be worn at all times while in the Class D NPFU. While wearing the NPFU jacket the yellow reflective belt will be worn diagonal from the right shoulder to left hip. While wearing the NPFU shirt and shorts the yellow reflective belt will be worn snug around the waist.
- c. **Neck Tabs and Neck Ties.**
- i. Neck Tab, Black. Female cadets wear the black neck tab with the Class B Winter Uniform.
 - ii. Necktie, Four in Hand, Black Service. The black four-in-hand tie will be worn with the Class Winter Uniform by male cadets. The tie may be worn in a Windsor or half-Windsor knot. Use of a conservative tie tack or tie clasp is authorized. When worn, the knot is pulled snug to the collar. The tie will be tied so it is not shorter than one inch above the top of the belt buckle nor extend past the bottom of the belt buckle.
- d. **Robe, Maroon, NU.** The robe is worn in the barracks when cadets or rooks are undressed. Cadets will refrain from disrobing and walking around in underclothes or wrapped simply in a towel. At a minimum a cadet must have a T-shirt and pair of shorts and shower shoes when in the hallways or be covered by a robe and wearing shower shoes.
- e. **Boots, Shoes and Socks.**
- i. Boots, Combat, Leather, Desert Tan. This item is the prescribed issue boot. The boots will be diagonally laced with tan laces, (The use of OD green parachute cord as boot lace is prohibited), with the excess lace tucked into the top of the boot under the bloused trousers or slacks or wrapped around the top of the boot. Metal cleats and side taps are not authorized. Zipper inserts are not authorized. When trousers are bloused or tucked into the boot, they will not be wrapped around the leg so tight as to present a pegged appearance.
 - ii. Optional Boots. As an option, boots of similar commercial design are authorized. Boots must be tan, 8 to 10 inches in height and with a plain or capped toe and free of logos. All

desert tan insulated military style boots are authorized. All optional boots must conform to the same standards of appearance: desert tan and free from dirt and stains.

- iii. Authorized Boots. Army-issued or commercially sourced boots that are tan or coyote brown color are authorized for wear with the Class C Norwich ACU. Marine Corps-issued tan or coyote brown boots worn with the MARPAT uniform are also authorized for wear with the ACU. Boots that are black or green color are not authorized for wear with the ACU.
 - iv. Shoes, Oxford, Black, Male. The shoes will be made of leather or patent leather (Corfam) and similar to commercial design dress tie oxford. The shoes will have a non-contrasting sole and normal standard heel.
 - v. Shoes, Oxford, Black, Female. The shoes will be made of leather or patent leather (Corfam) dress tie oxford with at least three eyelets, closed toe and heel, and heels no higher than two inches. The heel and sole will be of non-contrasting color.
 - vi. Shoes, Pumps, Service, Female. The black service pumps are authorized for wear by all female cadets with the service and dress uniforms. Leather, fine grain or patent leather is authorized. Shoes of suede material are not authorized. The pumps will be untrimmed, and of commercial design. The heel will not exceed three inches. The sole thickness will not exceed two inches.
 - vii. Socks, Black Dress. Black dress socks will be worn with black oxford shoes. The material may be cotton, wool, or nylon, but they must be considered dress socks.
 - viii. Socks, Olive Drab Green, Tan, Brown, or Black Cushion Sole. Olive drab green, tan, or black socks are to be worn when wearing combat boots.
 - ix. Socks, White. Plain white socks, ankle high, with no stripes or commercial logos may be worn with the NPFU.
 - x. Socks, Black Athletic. Plain black athletic socks, ankle high, with no stripes or commercial logos may be worn with the NPFU.
 - xi. Stockings, Sheer. Sheet stockings worn by female cadets must be sheer or semi-sheer, without seams, and tones complementary to the uniform.
- f. **Caps and Covers.** Refer to figure 5-9 (series).
- i. Cap, Fleece. The issued foliage green fleece cap may be worn with the Class C ACU or Class D NPFU. During inclement weather, the regimental commander may authorize the wear of the fleece cap with any other uniform. When worn, it is pulled down snugly on the head. In order to wear the cap properly, the bottom edge may be folded, not rolled, one to two inches. The cap will be worn straight on the head or slightly slanted covering part, or all of the ears, above the eyebrows, but not exposing any hair bangs. The top of the cap will not present a drooped back or puffed appearance. No insignia will be worn on the fleece cap. Ear muffs and face masks are not permitted outside of training environments, except as authorized by the regimental commander.



Figure 5-9. Fleece Cap (shown with black GORE-TEX and green fleece jackets)

- ii. Cap, Shako, Black with Plume or Pom Pom. Cadets who are members of the regimental band are authorized to wear the shako cap while in the Class A Dress Blue Uniform on special ceremonial occasions. The plume is worn by commanders. All other cadets wear the pom pom.
- iii. Cap, Gray and White Service. The service cap will be worn straight on the head so that the braid hat band on the service cap creates a straight line around the head parallel to the ground. Hair will not be visible below the front brim of the hat and there should be 1/2 inch to 1-inch distance between the eyebrow and the brim of the hat. The shape of the service cap will not be altered in any manner. Cadet officers will wear a gold band while all other cadets will wear a black band.
- iv. Cap, Garrison. The garrison cap will be worn with the front vertical crease of the cap centered on the forehead, in a straight line with the nose. The cap will be placed on the top edge of the crown for unbroken lines in silhouette. The crown of the cap will not be crushed or shaped to form peaks at the top front or top rear of the cap. When not worn, the cap will not be stuffed in pockets that will expose any part of the cap. The cap may be placed long end facing down, under the belt in the right front portion of the hip. Cadet officers may wear the gray garrison cap with cord edge braid of gold bullion or synthetic metallic gold yarn with black rayon intertwined.
- v. Cap, ACU. The ACU cap will be worn straight on the head so that the cap band creates a straight line around the head parallel to the ground. The cap will be worn so that no hair will be visible on the forehead. Cadet officers, NCOs and corporals will wear non-subdued insignia of grade. Cadet privates will wear subdued rank on the ACU cap. Rooks will not wear rank on the ACU cap. Cadets who have completed the specific training for Band, MCW, NAB, CAV, Drill, or Ranger Co may substitute their insignia for the insignia of grade.
- vi. Rook Cover. In a garrison environment, rooks will wear the maroon rook cover in lieu of the ACU cap and with the NPFU. While conducting training in the ACU, rooks may be required to wear the ACU cap. While conducting physical training, rooks may be required to remove the rook cover. The rook cover will be worn in a similar manner as the ACU cap. The rook cover is worn straight on the head so that the cap band creates a straight line around the head parallel to the ground. The rook cover will be worn so that no hair will be visible on the forehead. The rook cover will not be worn in such a manner

as it appears to be sitting on top of the head and easily blown off, nor will it be worn like a baseball cap.

- vii. Specialty Unit Covers. Specialty unit covers are authorized by the commandant and the regimental commander. The only authorized specialty unit covers authorized for wear are the Drill Company maroon beret and Mountain Cold Weather black cap. The specialty unit covers are only permitted when travelling to and from training, and while training with the specialty unit. No specialty unit covers may be worn during the duty day.

- 1) Cap, Black, Mountain and Cold Weather Co. Cadets assigned to Mountain and Cold Weather Company (MCW) are authorized to wear the black cap, cloth, with visor with the Class C ACU when traveling to and from training, and when performing in a field training environment directly related to training for MCW.
- 2) Beret, Maroon, Drill Co. Cadets assigned to the Drill Co are authorized to wear the maroon beret only during competitions and exhibitions. The Norwich cover device is the only item affixed to the maroon beret. The rim band of the beret is worn 1 inch above the eyebrow and horizontal around the head. The Norwich Cover Device is centered above the left eye. The sweat band is horizontal to the ground when the head is held level. The sweat band will not be lower in the back than it is in the front.

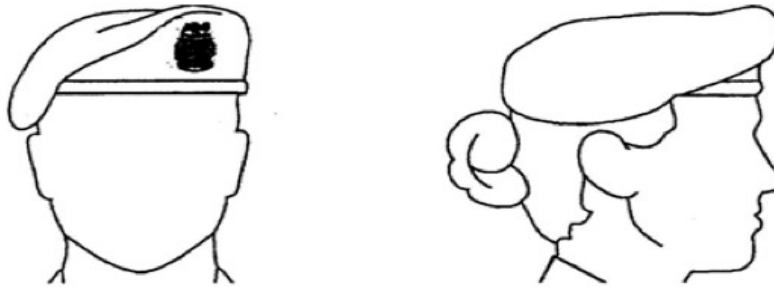


Figure 5-9a. Drill Company Maroon Beret

- viii. Cover, Cap Rain. The cover is a plastic cover that completely covers the crown and visor of the service cap.
- g. **Jackets and Sweater.** Refer to figure 5-10 (series).
 - i. Jacket, Cadet, Summer. The summer cadet jacket is authorized for wear by all personnel with the Class B uniform. The jacket will be worn zipped to at least the top button of the Class B shirt. All cadets will display shoulder marks indicating appropriate insignia of rank. The nameplate will be positioned on the right front, centered so that when worn it will mirror the nameplate worn on the uniform shirt. The Norwich Regimental Shoulder Patch will be sewn ½ inch down from the shoulder seam on the left shoulder. A Special Unit Shoulder Patch may be sewn ½ inch down on the right shoulder. The summer cadet jacket may not be worn with civilian clothes.
 - ii. Jacket, GORE-TEX, Black. The black GORE-TEX jacket may be worn with the Class A, B, and C uniforms. The black GORE-TEX jacket will be worn zipped to at least the

top of the second button from the top of the shirt. Appropriate rank will be affixed to the rank tab on the center front of the jacket. The name tape is sewn to the pocket flap on the upper left sleeve. The summer jacket may be worn underneath as additional protection from cold, wet weather.

- iii. Jacket, Fleece Green. The green fleece may be worn with the Class C uniforms only. The jacket will be worn zipped to at least nametape high. The Norwich nametape, cadet's name tape and appropriate rank will be affixed. The collar may be zipper and worn up in extreme weather conditions. Black gloves and the patrol cap or green fleece cap only may be worn. Commanders may direct otherwise for uniformity.



Figure 5-10. Jackets (summer, black GORE-TEX, and green fleece)

- iv. Sweater, Pullover, Black, Male and Female. An optional uniform item available for purchase. The sweater is authorized for optional wear with the Class B uniform. The short sleeve shirt collar will be worn outside the sweater. The pullover sweater may also be worn under the black winter jacket and summer cadet jacket. When worn underneath the summer cadet jacket, it must not show below the jacket. All cadets will display shoulder marks indicating appropriate insignia of rank. The nameplate will be worn centered two inches above the bottom of the batch, and regimental crest will be centered from left to right, top to bottom above the nameplate. The sleeves of the sweater will not be worn rolled or pushed above the wrist. The sweater may be worn without insignia with civilian clothes



Figure 5-10a. Black Pullover Sweater

- h. **Scarf, Black.** An optional uniform item, the scarf is authorized for wear by all personnel with the black winter jacket, camouflage field jacket, and black GORE-TEX jacket. The scarf is not worn without an outer garment. The scarf will be worn folded in half, lengthwise, and crossed left over right at the neck. The ends will be tucked neatly into the neckline of the outer garments. Excess scarf material should not be exposed
- i. **Umbrella.** The umbrella is black, plain, with no logos or designs, and of a commercial design. Cadets may carry and use an umbrella, only during inclement weather, when wearing the Class A and Class B uniforms. Umbrellas are not authorized in formations or when wearing field or utility uniforms (e.g. Class C ACU). Commanders may further restrict cadets' use of umbrellas as appropriate.
- j. **Regalia (Sabers and Swords).** When the regiment is under arms, cadet officers and NCOs who are authorized to carry a saber or sword, respectively, will wear regalia while under arms. Sabers and swords will be worn with appropriate belt, frog and chain on the left hip, per Army TC 3-21.5 appendix F. Refer to figures 5-3, 5-5, and 5-6.

5-17. Uniform Issue and Civilian Attire. The following issued uniform items may be worn with civilian attire providing all rank and insignia are removed:

- 1) Blouses/shirts, white
- 2) Cap, black knit
- 3) Shoes, black
- 4) Combat boots
- 5) Gloves, black, leather
- 6) Black GORE-TEX® Jacket
- 7) NPFU
- 8) Robe, maroon, NU
- 9) Sweater
- 10) Black Scarf
- 11) Trousers/Slacks/Skirt, white
- 12) Tie, black

5-18. Insignia. All insignia and accessories worn on cadet uniforms will conform to the type, standard and design prescribed by the commandant.

- a. **Norwich Shoulder Patch:** The Norwich shoulder patch will be worn centered on the left sleeve of the Class B winter shirts and summer cadet jacket one-half inch below the shoulder seam. The subdued patch will be worn centered on the left sleeve pocket Velcro of the Norwich ACU and camouflage field jacket.
- b. **Unit Shoulder Patch:** Upperclassmen cadets will wear the subdued unit shoulder patch on the Norwich ACU. The ROTC unit patch will be substituted for the Corps unit patch when participating in ROTC MIL LAB or training under the supervision of an ROTC staff. The subdued unit or ROTC shoulder patch will be worn centered on the right sleeve pocket Velcro of the ACU. Rooks and first year cadets will wear a black and white version of the subdued unit patch as described.
- c. **Specialty Unit Shoulder Patch:** One specialty unit shoulder patch may be worn centered on the right sleeve of the summer cadet jacket one-half inch below the shoulder seam. The specialty unit shoulder patch must be removed when the cadet is no longer an active member of the specialty unit.

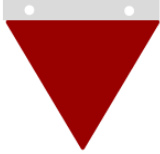




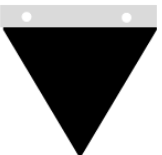

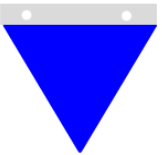

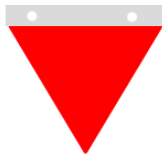



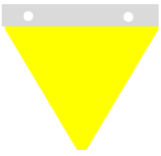


- i. Norwich Ranger Tab. Once earned, Norwich Ranger Challenge team members may wear the Norwich Ranger tab patch on the summer cadet jacket. The Norwich Ranger tab patch will be worn on the centered on the left breast in line with the nameplate.
 - ii. Drill Team Patch. Once earned, drill team members may wear the drill team patch (commonly referred to as the thunder chicken) on the summer cadet jacket. The drill team patch will be worn centered on the left breast centered four inches from the shoulder seam.
- d. Class stripes: Class stripes will be worn on the Class A Gray Tunic (lower sleeve) as follows:
 - First year cadets: one thick stripe
 - Second year cadets: one thick stripe and one thin stripe
 - Third year cadets: one thick stripe and two thin stripes
 - Fourth year cadets: one thick stripe and three thin stripes
- e. Chevrons of Rank, Cloth. Chevrons of rank will be worn on the Class A Dress Blue coatee and Gray Tunic uniform centered between the elbow and shoulder seams.
- f. Cloth Shoulder Marks. Cadets will wear the appropriate shoulder marks of assigned position and class year on the epaulettes of the Class B shirt, summer cadet jacket, and pullover sweater.
- g. ACU Rank Patch. Upperclassmen cadets will wear the appropriate ACU rank patch on both the Class C ACU coat and the green fleece jacket. The ACU rank patch will be worn on the Class C ACU coat centered on the Velcro present on the center of the chest. The ACU rank patch will be worn on the green fleece jacket on the Velcro present above either the nametape or the NORWICH tape. Rooks will wear an ACU camouflage patterned patch in lieu of rank.
- h. Pin-on Rank for the Black GORE-TEX jacket. Upperclassmen cadets will wear the appropriate non-subdued rank affixed to the rank tab on the chest of the jacket. The pin-on rank will be centered on the tab. Rooks do not wear rank on the black GORE-TEX jacket.
- i. NU Insignia. Cadets of all class years will wear non-subdued NU insignia on the right and left collar of the Class A Gray Tunic. The NU insignia will be positioned where the bottom of the letters are parallel with the bottom of the collar.
- j. Crossed Sabers. Cadets of all class years will wear non-subdued crossed sabers on the right and left collar of the Class A Gray Tunic. Crossed sabers will be positioned so that the bottom of the crossed sabers are parallel with the bottom of the collar.
- k. Branch Insignia. Cadets contracted for a commission through Army ROTC who have branch selected may wear their non-subdued branch insignia on the sleeve one inch above the class stripes. Cadets contracted for a Marine Corps commission through NROTC or PLC may wear the Eagle, Globe and Anchor (EGA) device.
- l. Nameplates.
 - i. When worn. Upperclassmen cadets will wear black nameplates at all times on the summer cadet jacket, Class B shirts, and black sweater. Rooks will wear white nameplates at all times on the summer cadet jacket, Class B shirts, and black sweater until authorized by the regimental commander to replace them with the black nameplate.

- ii. How worn: The nameplate will be worn on the flap of the right breast pocket, centered between the top of the button and the top of the pocket seam of the white and gray Class B shirts. On the summer cadet jacket and the physical training sweatshirt, the nameplate when pinned will mirror the nameplate on the Class B shirt that is worn.
 - iii. Broken nameplates: Cadets must have in their possession two serviceable nameplates. Cadets are advised to have extra nameplates made in the event one or more break. If a nameplate breaks, a cadet will purchase a replacement nameplate as soon as possible. If necessary, cadets will have in their possession a copy of the order form showing their replacement nameplate is on order. The cadet may be required to produce the form when asked. Under no circumstances will a cadet or rook wear the nameplate bearing another person's name, false name, or nickname.
- m. Subdued Nametape and Norwich Tape.
- i. When worn: Subdued nametapes and the Norwich tape will be worn on the Class C ACU green fleece jacket, and ACU cap.
 - ii. How worn: The subdued nametape and the Norwich tape will be worn on the Class C ACU utilizing the Velcro that is present on the ACUs above the top edge of the left and right breast pockets respectively. The subdued nametape and the Norwich tape will be worn on the green fleece jacket on the Velcro present on the breast of the jacket. The Norwich tape will be worn on the left; the nametape will be worn on the right. The subdued nametape will also be worn on the back of the ACU cap centered on the Velcro that is present.
- n. Headgear insignia.
- i. Service Cap, White and Gray: The Norwich cover device will be worn centered on the front of the service cap.
 - ii. Garrison Cap, Gray. Cadet officers will wear the non-subdued insignia of grade on the garrison cap centered on the left curtain, one inch from the front crease. Cadet NCOs and privates will wear the regimental crest centered on the left curtain, one inch from the front crease.
 - iii. ACU Cap. Upperclassmen cadets will wear non-subdued pin-on rank on the ACU cap centered on the front of the headgear left to right, top to bottom. Rooks will not wear rank on the ACU cap. Members of the regimental band, drill team, cavalry troop, NAB, and MCW may wear their appropriate special unit insignia in the same location instead of their rank.
 - iv. Black Cap, MCW. The MCW tab will be sewn in front of the cap centered left, right, top, and bottom. Subdued rank will be centered above. The ram's head device may be worn by those qualified to wear it. The black cap is worn while moving to and from training and while conducting MCW training, demonstrations, and functions.
 - v. Beret, maroon, Drill Company. The Drill Co maroon beret is only worn by cadets assigned to Drill Co and when competing or conducting an exhibition.
 - vi. The Norwich cover device is worn centered above the left eye.

Appendices:

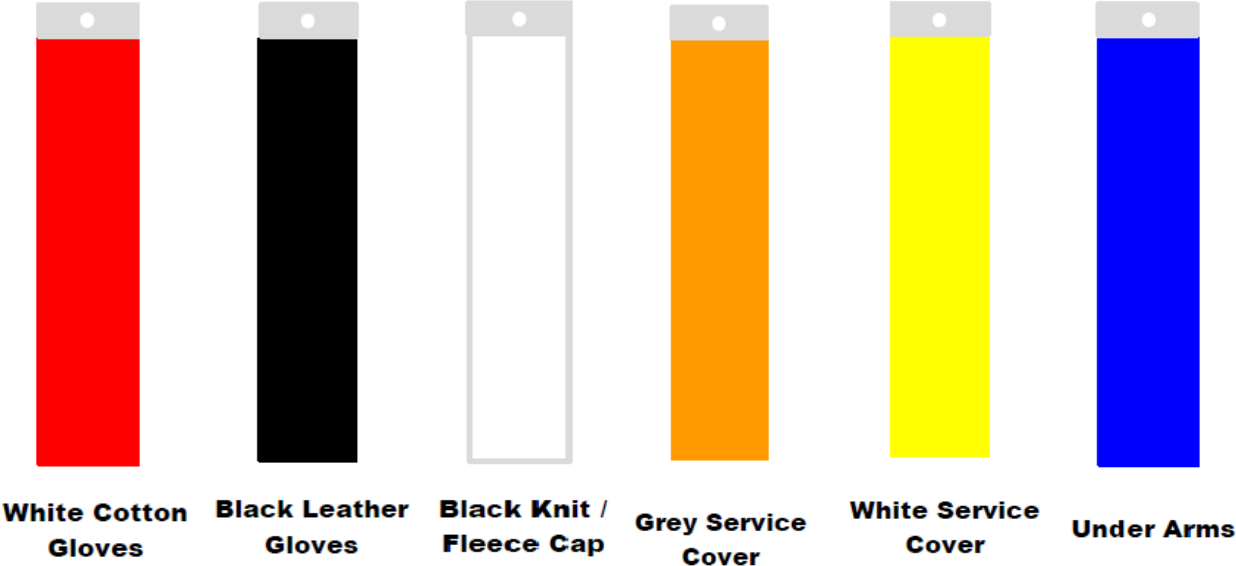
- A. Uniform Code Flags and Streamers
- B. NUCC Personnel Inspection Evaluation Form
- C. Special Uniform Authorization Slip (NUCC Form 670-1.2)

**APPENDIX A
UNIFORM CODE FLAGS AND STREAMERS**

| | | | |
|---|--------------------------------------|--|--|
|  | NPFU Shirt and Shorts |  | NPFU Running Suit |
|  | Class B - Summer |  | Summer Cadet Jacket |
|  | Class B - Winter |  | ACU Camouflage Jacket |
|  | Super Class B - Summer |  | Winter Jacket or Raincoat |
|  | Super Class B - Winter |  | Distinguished Visitor on the Hill |
|  | ACUs |  | Formation Inside |
|  | Gray Tunic w/ White Trousers |  | Formation Cancelled |
|  | Dress Blues w/ White Trousers |  | Religious Service in the Chapel |



**APPENDIX A
UNIFORM CODE FLAGS AND STREAMERS**



**APPENDIX B
NUCC PERSONNEL EVALUATION FORM**

NUCC PERSONNEL INSPECTION EVALUATION

| | | | |
|--|------|-----------|--------------|
| Last Name, First | | Date/Time | |
| Rank | Unit | Platoon | Squad |
| INSPECTION AREA | | GO | NO GO |
| 1. Cadet is present and/or accounted for accurately at the unit level - MAJOR | | | |
| 2. Cadet wearing prescribed uniform of the day or has current and approved Special Uniform Authorization Slip in his/her possession - MAJOR | | | |
| 3. Approved hat and outer garments worn | | | |
| 4. Proper haircut, shave, and sideburns and mustache correct on seniors (Males) Hair worn properly with authorized accessories (Females) | | | |
| 5. Uniform articles clean, serviceable and properly tailored | | | |
| 6. Correct nametags/tapes, rank, epaulettes and uniform accessories IAW class year and Unit Manning Report (UMR) - MAJOR | | | |
| 7. No unauthorized jewelry, bracelets, ribbons, badges or uniform accessories. Only medical and POW bracelets are authorized. | | | |
| 8. Footwear clean and serviceable. | | | |
| 9. Proper colored socks, neck tie work properly (as applicable) | | | |
| 10. Other: | | | |

**One or more MAJOR or 3 or more minor deficiencies is unsatisfactory.*

Deficiencies corrected by date/time: _____

Inspector Rank/Name Signature

COMMENTS: _____

Original: Unit Copy: Room Occupants PASS FAIL

APPENDIX C
SPECIAL UNIFORM AUTHORIZATION SLIP (NUCC FORM 670-1.2)

NUCC FORM 670-1.2



SPECIAL UNIFORM AUTHORIZATION SLIP

Cadet: _____, Unit: _____, is authorized to wear the following:

Class B NU ACU Business Attire Sneakers Low Quarters Other: _____

For the period _____ through _____ due to:
Date/Time Date/Time

 Company Commander Signature:

 Date:

 Assist Commandant/Sr. Enlisted Advisor and Trainer:

Instructions:

1. A Special Uniform Authorization Slip (SUAS) is issued when a Cadet is unable to be in the prescribed UOD due to uniforms articles being tailored, practice teaching, academic presentations, interning, nursing clinical, medical reasons or official absences that preclude time to change.
2. The Cadet will report to their Company Commander for issue if the SUAS is needed for seven (7) or less consecutive days or to their Assistant Commandant or Senior Enlisted Advisor/Trainer issue if the SUAS is needed for eight (8) or more consecutive days or for the semester.
3. A Cadet must demonstrate proof with a copy of their academic schedule, Sick Slip, or Uniform Store Alteration Slip.
4. This SUAS must be in possession of the cadet at all times during the duty day.

Distribution: WHITE: 201 File YELLOW: Cadet PINK: Unit 1SG